

Appendix 3

FORM TO BE COMPLETED BY ANY FIRM WHOSE NAME DOES NOT APPEAR ON THE LIST OF FIRMS, BUT WHO DOES WISH TO UNDERTAKE CIVIL LEGAL ASSISTANCE AFTER 1 OCTOBER 2003



Application by firm of solicitors for registration

Name of applicant firm:

Principal business address:

Name of senior partner / sole practitioner:
Please print in capital letters

DECLARATION

- As senior partner / sole practitioner in the above firm, I apply for the name of the firm to be entered on the Register for Civil Legal Assistance as at 1 October 2003.
- I confirm that the details contained in this application are correct.
- I confirm that the above firm intends to comply with the requirements for registration.
- I undertake to allow audits of my procedures and reviews of my files to be undertaken by the Board from time to time to ensure that the firm can be certified in the timescales required to provide civil legal assistance.

Signature:

Date:

Please return this form by 26 September 2003 to:

The Civil Registration Unit
Scottish Legal Aid Board
Post: 44 Drumsheugh Gardens, Edinburgh, EH3 7SW
Hays DX: DX ED555250 EDINBURGH 30
Legal Post: LP2 EDINBURGH 7