

Receipts and Payments

44 Drumsheugh Gardens
Edinburgh EH3 7SW

Hays DX ED555250 EDINBURGH 30
Legal Post LP2 EDINBURGH 7

Telephone (0131) 226 7061
Fax (0131) 220 5133



To criminal practitioners

Please ask for extension number: 679

Your ref:

*Please quote the department above and
our reference:
LR/Receipts and Payments/Register*

December 2008

CRIMINAL LEGAL ASSISTANCE REGISTER – DECEMBER 2008

I have pleasure in enclosing a copy of the Criminal Legal Assistance Register as at 2 December 2008.

The responses to our October mailshot indicated a large number of changes in registered personnel of which this department had not previously been advised. Please note that, as Compliance Partner, you do have a responsibility to advise the **Receipts & Payments Division** of any changes in registered personnel within five working days, or as soon as reasonably practicable. This is in order that the Register, which is a public document, can be properly and accurately maintained. The register will be regularly updated and be available on the Board's website at www.slab.org.uk.

Where a registered solicitor is moving firm, we require, in advance, a note of:

- their name and practitioner code
- the name of the firm to which he/she is moving.
- the effective date of the change.

Where a registered practitioner moves to somewhere other than another registered firm – for example, to a non-registered firm or to a public body such as the Procurator Fiscal Service – we require an address to which recorded delivery notification of de-registration can be sent.

I appreciate your assistance in this matter and offer my best wishes for the festive season and the New Year ahead.

A handwritten signature in black ink, appearing to read 'Liz Reid', with a large circular flourish underneath.

Liz Reid
Team Leader, Receipts & Payments